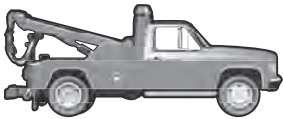


Mandatory Maintenance Vehicle Owner



In accordance with Québec's *Highway Safety Code*, owners of vehicles with gross vehicle weight rating (GVWR)* of 4,500 kg or more (except tool vehicles) and of tow trucks and minibuses of any GVWR must submit these vehicles to prescribed maintenance. Mandatory maintenance is comprised of the planned activities (inspection, adjustments, parts replacement) aimed at maintaining a motor vehicle in good working order in accordance with the *Regulation respecting safety standards for road vehicles*.

Requirements regarding the frequency of maintenance, the mechanical components to be inspected and record keeping are specified below.

Frequency of maintenance

Maintenance must be carried out at least once every six months. Pursuant to the Regulation, periodic mechanical inspection does not take the place of mandatory maintenance (carried out by an authorized agent of the Société de l'assurance automobile du Québec (SAAQ)).

Mechanical components covered

Maintenance must cover all mechanical components whose poor operation, condition or adjustment could make the vehicle less safe. The inspected components are specified on the mechanical inspection certificate and on maintenance sheet samples.

Record keeping

For each road vehicle under their responsibility, owners must keep a **maintenance record** containing the following information and documents:

1. the identification number of the vehicle and the licence plate number, the make, year, owner's name and, where applicable, the name of the long-term lessor;
2. the schedule of upcoming inspections according to the maintenance schedule used by the carrier and the purpose of each servicing;
3. the maintenance sheet (described below) for each servicing;
4. proof that the repairs have been made following the servicing;
5. the date on which the storage begins and ends, where applicable; and
6. for vehicles with a GVWR of 7,258 kg or more, a brake lining or camshaft rotation measurement record if the measurements are not indicated on the maintenance sheet.



Société de l'assurance
automobile

Québec



* GVWR: net mass + maximum load capacity

The **maintenance sheet** must contain the following information:

1. the vehicle identification number, licence plate number or unit number appearing on the registration certificate;
2. the number of kilometres indicated by the odometer;
3. the date of the servicing;
4. a list of all the components to be checked at each servicing according to the road vehicle category in accordance with the Regulation, indicating beside each component whether it complies or not;
5. the required repairs, if any;
6. for vehicles with a GVWR of 7,258 kg or more, the brake lining or camshaft rotation measurements if the measurements are not provided in another document; and
7. the signature of the person who serviced the vehicle.

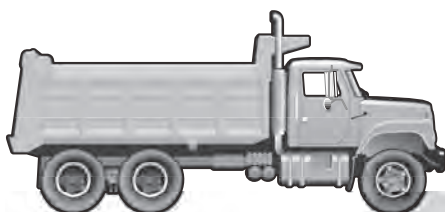
Maintenance sheets are designed to provide an overall picture of the vehicle so as to determine any repairs required to maintain the vehicle in good working order. It is normal to find components that do not comply with the regulatory standards. However, the maintenance record must contain proof that these components have been repaired.

Maintenance sheets prepared by the SAAQ

Maintenance sheets are an indispensable tool for any maintenance program. They ensure full, rigorous inspection during each maintenance operation. Sample maintenance sheets are provided on the following pages. These sheets are models only (not mandatory) and can be used as is or modified according to your needs, as long as the above requirements are covered.

The proposed sheets (truck, bus, trailer and vehicle with a GVWR of less than 4,500 kg) are based on a routine inspection to enable of service the vehicle with the sheet in hand and ensure that any necessary repairs are done. The mechanical components are presented according to the normal sequence in which they are inspected, namely: **inside the vehicle, around the vehicle, under the hood, underneath the vehicle, the brakes** and any other inspection deemed necessary. Depending on the vehicle's features, you may have to change the order of inspection of one or more components. For example, in certain vehicles, a component that appears in the section "around the vehicle" may be more accessible "underneath the vehicle" or "under the hood". Hence the importance of adapting the sheets to your particular needs.

We have also included a sample "Brake and Tire Measurement Record". Brake measurement is mandatory; tire measurement is optional. Recording brake and tire measurements separately from the maintenance sheet enables you to monitor wear from one inspection to the next. Abnormal wear can then be detected before a breakdown occurs.



DESCRIPTION OF VEHICLE				
Make	Model		Location of vehicle	
Year	Licence plate no.	Unit no.	MAINTENANCE	
VIN			Date Day Month Year	Km reading
			Labour time	
Type of vehicle			NEXT MAINTENANCE	
<input type="checkbox"/> Intercity bus <input type="checkbox"/> School bus <input type="checkbox"/> City bus <input type="checkbox"/> Other: _____			Date Day Month Year	Km reading
			Labour time	

COMPONENTS TO BE INSPECTED EVERY 6 MONTHS*

I. INSIDE THE VEHICLE

a. accessories

- | | Complies | Does not comply |
|---|--------------------------|--------------------------|
| 1. anti-slip surface (steps, passageway) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. entrance, exit, emergency exit | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. emergency exit signs | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. emergency exit warning or indicator lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. safety padding | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. windshield | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. sun visor | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. side windows, rear window | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. interior rearview mirror | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. bench seats | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. seat belt | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. wheelchair tie-down device | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. chemical fire extinguisher | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. first-aid kit | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. air bags (condition, indicator light) | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. indicator lights (working order) | <input type="checkbox"/> | <input type="checkbox"/> |

b. with engine running

- | | | |
|---|--------------------------|--------------------------|
| 1. steering wheel (play) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. engine start out of gear | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. accelerator control | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. clutch control | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. braking control | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. pressure gauge (brakes) | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. air compressor (performance) | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. warning buzzer and lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. service brakes | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. emergency and parking brakes | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. travel of brake pedal | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. windshield wipers (working order) | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. windshield washer (working order) | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. heater system, defroster | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. speedometer, odometer | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. instrument panel lighting | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. interior lights (steps, passageway) | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. horn | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. daytime running lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. high-beam headlights | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. low-beam headlights | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. turn-signal lights | <input type="checkbox"/> | <input type="checkbox"/> |

- | | Complies | Does not comply |
|--------------------------------------|--------------------------|--------------------------|
| 23. brake lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. flashing lights (school bus) | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. parking lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 26. licence plate lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 27. hazard warning lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 28. backup lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 29. clearance lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 30. identification lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 31. all reflectors | <input type="checkbox"/> | <input type="checkbox"/> |
| 32. stop panel or arm | <input type="checkbox"/> | <input type="checkbox"/> |
| 33. crossing control arm | <input type="checkbox"/> | <input type="checkbox"/> |
| 34. automatic door-opening system | <input type="checkbox"/> | <input type="checkbox"/> |
| 35. brake release override mechanism | <input type="checkbox"/> | <input type="checkbox"/> |

c. with engine off

- (power-assisted hydraulic brake system)
- | | | |
|--|--------------------------|--------------------------|
| 1. working order of power-assisted system (air brake system) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. pressure loss (when brakes are applied) | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. pressure loss (after brakes applied 1 minute) | <input type="checkbox"/> | <input type="checkbox"/> |

2. AROUND THE VEHICLE

a. cab-body

- | | | |
|--------------------------------------|--------------------------|--------------------------|
| 1. doors | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. exterior rearview mirrors | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. windshield wipers (blades) | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. fenders, body | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. hood, safety latch | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. front tires (condition, pressure) | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. wheels, valves | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. bolts, nuts, fasteners | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. wheel bearing | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. mudguard | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. wheelchair ramp, lift | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. fuel tank and fasteners | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. fuel tank panel and filler cap | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. valid sticker (LPG engine) | <input type="checkbox"/> | <input type="checkbox"/> |

* Mechanical inspection must be carried out in accordance with the *Mechanical Inspection Guide* (standards, procedure)

* **6 months** = Minimum by law. As it is important that vehicles be in proper running order at all times, the frequency of maintenance should be in keeping with vehicle use.

DESCRIPTION OF VEHICLE				
Make	Model		Location of vehicle	
Year	Licence plate no.	Unit no.	MAINTENANCE	
VIN			Date Day Month Year	Km reading
			Labour time	
Type of vehicle			NEXT MAINTENANCE	
<input type="checkbox"/> Straight-body truck <input type="checkbox"/> Tractor <input type="checkbox"/> Other: _____			Date Day Month Year	Hours of labour

COMPONENTS TO BE INSPECTED EVERY 6 MONTHS*

I. INSIDE THE VEHICLE

a. accessories

- | | Complies | Does not comply |
|--|--------------------------|--------------------------|
| 1. windshield | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. sun visor | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. side windows, rear window | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. interior rearview mirror | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. bench seats | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. seat belt | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. air bags (condition, indicator light) | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. indicator lights (working order) | <input type="checkbox"/> | <input type="checkbox"/> |

b. with engine running

- | | | |
|---------------------------------------|--------------------------|--------------------------|
| 1. steering wheel (play) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. engine start out of gear | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. accelerator control | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. clutch control | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. braking control | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. pressure gauge (brakes) | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. air compressor (performance) | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. warning buzzer and lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. service brake | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. emergency and parking brakes | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. travel of brake pedal | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. windshield wipers (working order) | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. windshield washer (working order) | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. heater system, defroster | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. speedometer, odometer | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. instrument panel lighting | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. horn | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. daytime running lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. high-beam headlights | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. low-beam headlights | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. turn-signal lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. brake lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. parking lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. licence plate lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. hazard warning lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 26. backup lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 27. clearance lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 28. identification lights | <input type="checkbox"/> | <input type="checkbox"/> |
| 29. all reflectors | <input type="checkbox"/> | <input type="checkbox"/> |

c. with engine off

- | | Complies | Does not comply |
|--|--------------------------|--------------------------|
| (power-assisted hydraulic brake system) | | |
| 1. working order of power-assisted system | <input type="checkbox"/> | <input type="checkbox"/> |
| (air brake system) | | |
| 2. pressure loss (when brakes are applied) | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. pressure loss (after brakes applied 1 minute) | <input type="checkbox"/> | <input type="checkbox"/> |

2. AROUND THE VEHICLE

a. cab-body

- | | | |
|---------------------------------|--------------------------|--------------------------|
| 1. doors | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. exterior rearview mirrors | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. windshield wipers (blades) | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. fenders, body | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. hood, safety latch | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. tires | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. wheels, valves | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. bolts, nuts, fasteners | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. wheel bearing | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. mudguard | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. fuel tank, fasteners | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. fuel tank panel, filler cap | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. valid sticker (LPG engine) | <input type="checkbox"/> | <input type="checkbox"/> |

b. coupling device

- | | | |
|--------------------------------|--------------------------|--------------------------|
| 1. fifth wheel | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. locking device | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. plug (trailer brakes) | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. plug (trailer lights) | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. cables, chains, pintle hook | <input type="checkbox"/> | <input type="checkbox"/> |

c. load space

- | | | |
|--------------------------------|--------------------------|--------------------------|
| 1. platform, panels | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. stoppers, hold-down devices | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. supports, side boards | <input type="checkbox"/> | <input type="checkbox"/> |

d. suspension and brakes

- | | | |
|-----------------------|--------------------------|--------------------------|
| 1. shock absorbers | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. brackets | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. master spring leaf | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. U-bolt clamp | <input type="checkbox"/> | <input type="checkbox"/> |

* Mechanical inspection must be carried out in accordance with the *Mechanical Inspection Guide* (standards, procedure)

* **6 months** = Minimum by law. As it is important that vehicles be in proper running order at all times, the frequency of maintenance should be in keeping with vehicle use.

VEHICLE WEIGHING UNDER 4,500 kg (GVWR)

DESCRIPTION OF VEHICLE				
Make	Model		Location of vehicle	
Year	Licence plate no.	Unit no.	OWNER	
VIN			PREVENTIVE MAINTENANCE	
			Date	Km reading
			Day	Month
			Year	Labour time
Type of vehicle			NEXT MAINTENANCE	
			Date	Km reading
			Day	Month
			Year	Labour time

Passenger vehicle Pickup truck Other: _____

COMPONENTS TO BE INSPECTED EVERY 6 MONTHS***1. INSIDE THE VEHICLE****a. accessories**

	Complies	Does not comply
1. windshield	<input type="checkbox"/>	<input type="checkbox"/>
2. sun visor	<input type="checkbox"/>	<input type="checkbox"/>
3. side windows, rear window	<input type="checkbox"/>	<input type="checkbox"/>
4. interior rearview mirror	<input type="checkbox"/>	<input type="checkbox"/>
5. bench seats	<input type="checkbox"/>	<input type="checkbox"/>
6. seat belt	<input type="checkbox"/>	<input type="checkbox"/>
7. air bags (condition, indicator light)	<input type="checkbox"/>	<input type="checkbox"/>
8. indicator lights (working order)	<input type="checkbox"/>	<input type="checkbox"/>

b. with engine running

	Complies	Does not comply
1. steering wheel (play)	<input type="checkbox"/>	<input type="checkbox"/>
2. engine start out of gear	<input type="checkbox"/>	<input type="checkbox"/>
3. accelerator control	<input type="checkbox"/>	<input type="checkbox"/>
4. clutch control	<input type="checkbox"/>	<input type="checkbox"/>
5. braking control	<input type="checkbox"/>	<input type="checkbox"/>
6. service brake	<input type="checkbox"/>	<input type="checkbox"/>
7. parking brakes	<input type="checkbox"/>	<input type="checkbox"/>
8. travel of brake pedal	<input type="checkbox"/>	<input type="checkbox"/>
9. windshield wipers (working order)	<input type="checkbox"/>	<input type="checkbox"/>
10. windshield washer (working order)	<input type="checkbox"/>	<input type="checkbox"/>
11. heater system, defroster	<input type="checkbox"/>	<input type="checkbox"/>
12. speedometer, odometer	<input type="checkbox"/>	<input type="checkbox"/>
13. instrument panel lighting	<input type="checkbox"/>	<input type="checkbox"/>
14. horn	<input type="checkbox"/>	<input type="checkbox"/>
15. daytime running lights	<input type="checkbox"/>	<input type="checkbox"/>
16. high-beam headlights	<input type="checkbox"/>	<input type="checkbox"/>
17. low-beam headlights	<input type="checkbox"/>	<input type="checkbox"/>
18. turn-signal lights	<input type="checkbox"/>	<input type="checkbox"/>
19. brake lights	<input type="checkbox"/>	<input type="checkbox"/>
20. parking lights	<input type="checkbox"/>	<input type="checkbox"/>
21. licence plate lights	<input type="checkbox"/>	<input type="checkbox"/>
22. hazard warning lights	<input type="checkbox"/>	<input type="checkbox"/>
23. backup lights	<input type="checkbox"/>	<input type="checkbox"/>
24. all reflectors	<input type="checkbox"/>	<input type="checkbox"/>

c. with engine off

(power-assisted hydraulic brake system)

1. working order of power-assisted system	<input type="checkbox"/>	<input type="checkbox"/>
---	--------------------------	--------------------------

2. AROUND THE VEHICLE**a. cab-body**

	Complies	Does not comply
1. doors	<input type="checkbox"/>	<input type="checkbox"/>
2. exterior rearview mirrors	<input type="checkbox"/>	<input type="checkbox"/>
3. windshield wipers (blades)	<input type="checkbox"/>	<input type="checkbox"/>
4. fenders, body	<input type="checkbox"/>	<input type="checkbox"/>
5. hood, safety latch	<input type="checkbox"/>	<input type="checkbox"/>
6. tires	<input type="checkbox"/>	<input type="checkbox"/>
7. wheels, valves	<input type="checkbox"/>	<input type="checkbox"/>
8. bolts, nuts, fasteners	<input type="checkbox"/>	<input type="checkbox"/>
9. wheel bearing	<input type="checkbox"/>	<input type="checkbox"/>
10. fuel tank panel, filler cap	<input type="checkbox"/>	<input type="checkbox"/>
11. valid sticker (LPG engine)	<input type="checkbox"/>	<input type="checkbox"/>

b. coupling device

	Complies	Does not comply
1. fifth wheel	<input type="checkbox"/>	<input type="checkbox"/>
2. locking device	<input type="checkbox"/>	<input type="checkbox"/>
3. plug (trailer brakes)	<input type="checkbox"/>	<input type="checkbox"/>
4. plug (trailer lights)	<input type="checkbox"/>	<input type="checkbox"/>
5. cables, chains, pintle hook	<input type="checkbox"/>	<input type="checkbox"/>
6. tow bars	<input type="checkbox"/>	<input type="checkbox"/>

c. load space

	Complies	Does not comply
1. platform	<input type="checkbox"/>	<input type="checkbox"/>
2. panels	<input type="checkbox"/>	<input type="checkbox"/>
3. hold-down devices	<input type="checkbox"/>	<input type="checkbox"/>
4. side boards	<input type="checkbox"/>	<input type="checkbox"/>

d. suspension and brakes

	Complies	Does not comply
1. shock absorbers	<input type="checkbox"/>	<input type="checkbox"/>
2. brackets	<input type="checkbox"/>	<input type="checkbox"/>
3. master spring leaf	<input type="checkbox"/>	<input type="checkbox"/>
4. U-bolt clamp	<input type="checkbox"/>	<input type="checkbox"/>
5. clamps, fasteners	<input type="checkbox"/>	<input type="checkbox"/>
6. spring shackles	<input type="checkbox"/>	<input type="checkbox"/>

* Mechanical inspection must be carried out in accordance with the *Mechanical Inspection Guide* (standards, procedure)* **6 months** = Minimum by law. As it is important that vehicles be in proper running order at all times, the frequency of maintenance should be in keeping with vehicle use.

TRAILER

DESCRIPTION OF VEHICLE				
Make	Model		Location of vehicle	Owner
Year	Licence plate no.	Unit no.	MAINTENANCE	
VIN			Date	Km reading
			Day	Month
			Year	Labour time
Type of vehicle			PROCHAIN ENTRETIEN PRÉVENTIF	
<input type="checkbox"/> Trailer <input type="checkbox"/> Semi-trailer <input type="checkbox"/> Other: _____			Date	Labour time
			Day	Month
			Year	

COMPONENTS TO BE INSPECTED EVERY 6 MONTHS***I. AROUND THE TRAILER****a. lights and signals**

	Complies	Does not comply
1. parking lights	<input type="checkbox"/>	<input type="checkbox"/>
2. side marker lights	<input type="checkbox"/>	<input type="checkbox"/>
3. turn-signal lights	<input type="checkbox"/>	<input type="checkbox"/>
4. hazard warning lights	<input type="checkbox"/>	<input type="checkbox"/>
5. backup lights	<input type="checkbox"/>	<input type="checkbox"/>
6. clearance lights	<input type="checkbox"/>	<input type="checkbox"/>
7. identification lights	<input type="checkbox"/>	<input type="checkbox"/>
8. licence plate lights	<input type="checkbox"/>	<input type="checkbox"/>
9. brake lights	<input type="checkbox"/>	<input type="checkbox"/>
10. all reflectors	<input type="checkbox"/>	<input type="checkbox"/>
11. reflective strips	<input type="checkbox"/>	<input type="checkbox"/>

b. refrigeration unit

1. battery	<input type="checkbox"/>	<input type="checkbox"/>
2. fuel tank	<input type="checkbox"/>	<input type="checkbox"/>
3. fasteners, attachment brackets	<input type="checkbox"/>	<input type="checkbox"/>
4. fuel system	<input type="checkbox"/>	<input type="checkbox"/>
5. fuel tank panel, filler cap	<input type="checkbox"/>	<input type="checkbox"/>

c. coupling device

1. fifth wheel	<input type="checkbox"/>	<input type="checkbox"/>
2. locking device (sliding fifth wheel)	<input type="checkbox"/>	<input type="checkbox"/>
3. pintle hook	<input type="checkbox"/>	<input type="checkbox"/>
4. locking device (sliding bogie)	<input type="checkbox"/>	<input type="checkbox"/>
5. upper coupler	<input type="checkbox"/>	<input type="checkbox"/>
6. king pin	<input type="checkbox"/>	<input type="checkbox"/>
7. plug and connector for trailer brakes	<input type="checkbox"/>	<input type="checkbox"/>
8. plug and connector for electricity	<input type="checkbox"/>	<input type="checkbox"/>

d. load space

1. platform	<input type="checkbox"/>	<input type="checkbox"/>
2. panels	<input type="checkbox"/>	<input type="checkbox"/>
3. stoppers	<input type="checkbox"/>	<input type="checkbox"/>
4. hold-down devices	<input type="checkbox"/>	<input type="checkbox"/>

e. bearings

	Complies	Does not comply
1. tires	<input type="checkbox"/>	<input type="checkbox"/>
2. wheels, valves	<input type="checkbox"/>	<input type="checkbox"/>
3. nuts, bolts	<input type="checkbox"/>	<input type="checkbox"/>
4. spare wheel	<input type="checkbox"/>	<input type="checkbox"/>
5. wheel bearings	<input type="checkbox"/>	<input type="checkbox"/>

f. other equipment

1. mudguard	<input type="checkbox"/>	<input type="checkbox"/>
2. bumper	<input type="checkbox"/>	<input type="checkbox"/>
3. odometer	<input type="checkbox"/>	<input type="checkbox"/>

2. UNDERNEATH THE TRAILER**a. chassis frame**

1. side rails, cross members	<input type="checkbox"/>	<input type="checkbox"/>
2. joists	<input type="checkbox"/>	<input type="checkbox"/>
3. landing gear	<input type="checkbox"/>	<input type="checkbox"/>
4. brake tubing	<input type="checkbox"/>	<input type="checkbox"/>
5. clamps, flanges	<input type="checkbox"/>	<input type="checkbox"/>
6. floor	<input type="checkbox"/>	<input type="checkbox"/>
7. axles	<input type="checkbox"/>	<input type="checkbox"/>
8. fasteners, brackets	<input type="checkbox"/>	<input type="checkbox"/>

b. suspension

1. shock absorbers	<input type="checkbox"/>	<input type="checkbox"/>
2. brackets	<input type="checkbox"/>	<input type="checkbox"/>
3. master spring leafs	<input type="checkbox"/>	<input type="checkbox"/>
4. spring shackles	<input type="checkbox"/>	<input type="checkbox"/>
5. U-bolt clamp	<input type="checkbox"/>	<input type="checkbox"/>
6. centre bolt	<input type="checkbox"/>	<input type="checkbox"/>
7. springs	<input type="checkbox"/>	<input type="checkbox"/>
8. equalizing beams	<input type="checkbox"/>	<input type="checkbox"/>
9. equalizing beam saddles	<input type="checkbox"/>	<input type="checkbox"/>
10. air springs	<input type="checkbox"/>	<input type="checkbox"/>
11. level valve	<input type="checkbox"/>	<input type="checkbox"/>
12. brackets	<input type="checkbox"/>	<input type="checkbox"/>

* Mechanical inspection must be carried out in accordance with the *Mechanical Inspection Guide* (standards, procedure)* **6 months** = Minimum by law. As it is important that vehicles be in proper running order at all times, the frequency of maintenance should be in keeping with vehicle use.

Brake and tire measurement record

Instructions: do not write in shaded areas

Make		Model		Type of vehicle		Minimum acceptable values				
Licence plate no.		Unit no.		<input type="checkbox"/> Straight-body truck	<input type="checkbox"/> Trailer	<input type="checkbox"/> Tractor	<input type="checkbox"/> Bus	Brakes _____ _____ millimetres	Band measurement _____ _____ inches	Camshaft rotation Degree _____ _____ %
Year		<input type="checkbox"/> Semi-trailer	<input type="checkbox"/> Other _____	Tires _____ _____ millimetres	_____ inches	_____ inches	_____ %	_____ %		

1		2		3		LEFT SIDE			RIGHT SIDE							
Date:		Date:		Date:		Configuration			Date:							
Km:		Km:		Km:		(Cross out unwanted axles)			Km:							
Outside tire		Brakes		Inside tire					Outside tire		Brakes		Inside tire			

N.B. : 1 Brakes must be measured at least once every 6 months for vehicles with a GVWR of 7,258 kg or more.
N.B. : 2 Indicate the date and measurements of all brake relinings.
N.B. : 3 Tire measurement is optional.