

## ● Criminal record check for authorized drivers



To obtain or renew an authorized driver's permit, you must request a criminal record check.

### Steps to follow

1

Fill out the *Demande de vérification des antécédents judiciaires – Permis de chauffeur autorisé* form (in French only) before applying for or renewing your permit.

- The form is available online at [saaq.gouv.qc.ca](http://saaq.gouv.qc.ca).
- It is also enclosed with your renewal letter.

2

Contact your local police department to find out the steps to follow for the criminal record check.

- Processing time and fees will apply.

Once you have received your certificate of no judicial record or your criminal record history

### A) If you do not have a criminal record

Your permit can be issued or renewed.

- Go to one of our service outlets or an operator with your certificate of no judicial record issued by your local police department. If this is your first application for a permit, make an appointment before going.

### B) If you have a criminal record

- If this is your first application or your permit has been expired for more than a year, submit a *Demande d'analyse – Permis de chauffeur autorisé*, available in French only on our website. Your file will be reviewed by taking into account the nature of your criminal record. Wait until you receive a letter indicating a favourable decision on our part before going to a service outlet or an operator.
- If you are renewing your permit, go to one of our service outlets with your criminal record history as well as the duly completed *Demande d'analyse – Permis de chauffeur autorisé* form in order to receive your new permit immediately. Your criminal record will be analyzed later, and you will receive a letter indicating whether you can continue to provide remunerated passenger transportation.

## For more information

**Société de l'assurance automobile du Québec**

saaq.gouv.qc.ca

**Telephone**

1-800-361-7620

Original text in French

**Société de l'assurance  
automobile**

**Québec** 

Avec vous,  
au cœur de votre sécurité