

A FEW RULES CONCERNING USAGE

- In order to be recognized as part of the Preventive Maintenance Program (PMP), your preventive maintenance must abide by the following minimum schedule:
 - Every three months for heavy vehicles with a gross vehicle weight rating of 4,500 kg or more (other than emergency vehicles) and tow trucks.

If the annual kilometrage is less than 20,000 km, the preventive maintenance may be carried out every six months.
 - Every six months for fire department heavy vehicles.
 - Every six months or 20,000 km, whichever comes first, for emergency vehicles with a GVWR of 7,258 kg or more, other than fire department vehicles.
- The preventive maintenance sheet must meet PMP requirements with regard to the list of components indicated on this form.
- It is recommended that a complete inspection of the vehicle be carried out before making any repairs in order to make sure nothing is overlooked during the inspection.
- At each inspection, you must indicate the actual state of the vehicle on your preventive maintenance sheet, including any minor or major defects you have detected. This sheet is your inspection tool and you must use it for that purpose. The *Road Vehicle Mechanical Inspection Guide* is your reference document to determine whether a defect is minor or major.
- If in doubt as to whether a component is non-compliant, please refer to the *Road Vehicle Mechanical Inspection Guide* or, if need be, contact the Service du soutien aux mandataires by email at crq-ssm@saaq.gouv.qc.ca.
- Any repairs to the vehicle must be annotated and kept in the vehicle's maintenance record.
- Any major defects must be repaired before the vehicle is put back into operation. Any minor defects must be repaired within 48 hours.

Subject to change; please refer to the *Regulation respecting safety standards for road vehicles*.

PROOF OF REPAIRS

(Please use an additional form if more space is required.)

Note: **We recommend** that any monitoring of the vehicle's maintenance record be entered below until the next preventive maintenance, i.e. any repairs made in connection with the preventive inspection, daily inspections, circle checks as well as any other repairs, adjustments, lubrication, etc.

OR	LICENCE PLATE NUMBER	
	UNIT NUMBER	

DATE OF REPAIR	PARTS OR WORK CARRIED OUT	MECHANIC'S INITIALS OR NUMBER	INVOICE OR WORK ORDER NUMBER	COST (at the vehicle owner's discretion)	
				PARTS	LABOUR