



Claim Number

**To be filled in by the victim or by his or her agent**

Victim's last name \_\_\_\_\_ Victim's Social Insurance Number \_\_\_\_\_

First name \_\_\_\_\_ Date of accident \_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

Address Number \_\_\_\_\_ Street \_\_\_\_\_ Apartment \_\_\_\_\_ Postal code \_\_\_\_\_

P.O. Box \_\_\_\_\_ Municipality \_\_\_\_\_ Province \_\_\_\_\_ Country \_\_\_\_\_

**To be filled in by the employer**

Name or business name \_\_\_\_\_

Address (number, street or P.O. Box) \_\_\_\_\_

Municipality \_\_\_\_\_ Province \_\_\_\_\_ Country \_\_\_\_\_ Postal code \_\_\_\_\_

**NOTE:** By "guaranteed employment" the Société means the position that the victim would have held if the accident had not occurred.

Planned start of employment: \_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

Projected end of employment: (if applicable) \_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

Date the person applied for employment: \_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

Date hiring was confirmed: \_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

**Type of employment:**  Full time  Part time  Temporary  Other, specify: \_\_\_\_\_

Number of hours worked weekly: \_\_\_\_\_ h Similar full-time employee's regular work week: \_\_\_\_\_ h

Title of position: \_\_\_\_\_

Tasks that would have been done by the victim:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Gross income \$ \_\_\_\_\_  hourly  daily  weekly  yearly  other, specify: \_\_\_\_\_

Other remuneration on a regular basis that will not be paid by reason of the accident	Annual Amount
Regular overtime	_____
Allowance for isolated area, night work or other	_____
Tips	_____
Commissions	_____
Bonuses	_____
Profit-sharing	_____
Dividends for work done	_____
Values of the personal use of lodging or an automobile supplied by the employer	_____
Allowance for the use of equipment or clothing	_____
<b>TOTAL</b>	_____ \$

**I certify that the above information is true and complete.**

Signature of the employer or authorized representative \_\_\_\_\_ Position \_\_\_\_\_

Signature of personnel manager \_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Telephone \_\_\_\_\_

**THERE ARE THREE WAYS TO SUBMIT A DOCUMENT:** Through the Document Submission online service: [saaq.gouv.qc.ca](http://saaq.gouv.qc.ca)  
 By fax: 1 866 289-7952  
 By mail: Société de l'assurance automobile du Québec  
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