



## FACT SHEET

# Transferring a Vehicle Between Individuals on SAAQclic

Did you know that you can now transfer a vehicle to another person without having to go to an SAAQ service outlet? Our SAAQclic online services make your life easier!

**IMPORTANT:** Both the seller and the buyer must have a SAAQclic account.

## SELLING YOUR VEHICLE?

**1. Before starting the transfer process, the seller must ensure the vehicle meets the following eligibility criteria:**

- The vehicle is categorized as a “passenger vehicle” (automobile, motor home or SUV).
- The vehicle is less than 25 years old.
- The vehicle is registered in Québec.
- The vehicle is registered under only one name or, in the case of a co-owned vehicle, a registrant has been designated.
- There are no unpaid fines in connection with the vehicle for sale.

**IMPORTANT:** The seller must not let the buyer leave with the vehicle until the buyer accepts the transfer on SAAQclic. If the buyer commits an offence under the *Highway Safety Code* while operating a vehicle that is still registered in the seller's name, the seller could be held responsible.

**2. After meeting the vehicle transfer criteria, the seller must:**

- create their Government Authentication Service account if they have not already done so;
- log in to their SAAQclic account.

**3. The seller can then transfer the vehicle online by following the steps on SAAQclic. To do so, the seller must have on hand the buyer's SAAQ identification number (driver's licence number).**

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### BUYING A VEHICLE?

#### 1. Before accepting the vehicle transfer on SAAQclic, the buyer should keep in mind the following recommendations:

- Carefully inspect the vehicle during daylight hours (make sure the accessories are in working order).
- Take sufficient time to test the vehicle.
- Have the vehicle inspected by a mechanic. If the vehicle is prohibited from being put into operation or has been stored for one year or longer, the mechanical inspection must be carried out by a road vehicle inspection agent (in French only).
- Ask to see invoices for repairs with the odometer reading indicated.
- Obtain the vehicle's history by using the Obtaining a Vehicle's Ownership History service available on SAAQclic.
- Make sure the vehicle has not been damaged by flooding.
- Make sure the vehicle is free of debt by consulting the Register of personal and movable real rights (RDPRM)—in French only).
- Draw up a sales contract for the vehicle with the seller since the registration certificate is not a title to property.

#### 2. Once the conditions mentioned above are met, the buyer must:

- record the odometer reading;
- create their Government Authentication Service account if they have not already done so;
- log in to their SAAQclic account.

#### 3. The buyer can accept the transfer and register the vehicle (within 48 business hours) by following the steps on SAAQclic.

##### Before doing so, the buyer must ensure the following conditions are met:

- The banking information in their SAAQclic account is correct and up to date. The QST payment and any applicable registration fees will be debited from the bank account selected by the buyer. Changes to the banking information can be made directly on SAAQclic.
- The address on file is correct. It will be used if a new licence plate needs to be sent. If the address is incorrect, the change of address must be made through the Service québécois de changement d'adresse (SQCA). The address will be updated in the buyer's SAAQclic account within 24 hours.
- If the vehicle will be owned by more than one person, the buyer must have on hand the driver's licence numbers of the other co-owners. They must also be aware of the specific circumstances related to registering a co-owned vehicle.



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