Société de l'assurance automobile Québec

Avec vous, au cœur de votre sécurité

Proof of Residence

Erase

File number

An analysis of your file has revealed that you are registered under the International Registration Plan (IRP) as a natural person (individual) in business. So that we may verify that you are a Québec resident and ensure that you comply with section 305 of the IRP, you must provide **two forms of proof that you reside in Québec.**

Please complete this form and return it to us with copies of your proof of residence documents. Otherwise, we will be unable to proceed with the registration of your vehicles under the IRP.

IRP registrant No.

Check the situation that applies to you.

☐ Individual in **business alone**

Québec driver's licence number: _____

☐ Individual **registered** with the Registraire des entreprises du Québec

Québec enterprise number (NEQ): _____

Check the two forms of proof of Québec residence that you have provided.

☐ Utility bill
(E.g. property tax bill, lease, electricity bill)*

☐ Proof of payment of real estate or property taxes*

☐ Proof of payment of income taxes
(fuel tax return [IFTA], GST/HST or QST return)*

*All documents must be in the registrant's name.

I certify that the information I have provided on this form is, to the best of my knowledge, true, accurate and complete.

Contact person (please print)	Signature of contact person	Date (Year-Month-Day)

You can send us this form

By mail:
Service aux entreprises
Société de l'assurance automobile du Québec
333, boulevard Jean-Lesage, C-3-33
Case postale 19600, succursale Terminus
Québec (Québec) G1K 8J6

By fax:
418-646-5677 or 1-855-868-0153

For more information, please call 1-800-361-7620.

Protection of Personal Information

The SAAQ only collects personal information that is necessary for it to exercise its powers and apply the laws it administers. All personal information gathered by authorized personnel is handled confidentially. This information may be shared with its licensing agents and certain government departments or agencies, including those located outside Québec, in accordance with the *Act respecting Access to documents held by public bodies and the Protection of personal information*. It may also be used for statistical, survey, study, audit or investigative purposes. Failure to provide this information can result in a refusal of service. You may consult, correct or obtain a copy of any personal information concerning you.

For more information, consult the Policy on Privacy on the SAAQ's website at saaq.gouv.qc.ca/privacy or contact the SAAQ's call centre.