

Preventive Maintenance Sheet – Buses

Preventive Maintenance Program

COURTESY TRANSLATION

The Société de l'assurance automobile du Québec has chosen to provide a translation of this form for information purposes only.
PLEASE DO NOT COMPLETE. THIS IS NOT A FORM.

Plate number	GVWR (kg)	Make	Year	Motive	Vehicle type
Vehicle identification number (VIN)		Model		Odometer (km or mi)	<input type="checkbox"/> Bus <input type="checkbox"/> Minibus

* N/A	* Loc	* Code	Lights and signals	* C	* Min	* Maj	* Def	Measure	Unit
		24	Battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		21	Electric cable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		23	Battery compartment cover	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		7	Turn signal light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		27	Alternately flashing red lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		10	Identification light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		12	Hazard light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		11	Brake light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		9	Clearance light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		3	Daytime running light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		17	Central aisle light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		18	Entrance step light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		15	Licence plate light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		6	Parking light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		14	Backup light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		13	Flashing red lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		26	Alternately flashing yellow lights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		25	Plug/Adaptor/Connector/ electrical outlet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		19	Switch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		5	Indicator lamp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		22	Lens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		16	Dashboard light	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		20	Reflective material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		2	Low beam	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		1	High beam	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		8	Reflector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

N/A	Loc	Code	Windows and rearview mirrors	C	Min	Maj	Def	Measure	Unit
		260	Rear window	<input type="checkbox"/>	<input type="checkbox"/>				
		256	Windshield	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		255	Outside sun visor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		258	Outside rearview mirror	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		257	Inside rearview mirror	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		259	Side window	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

N/A	Loc	Code	Exhaust system	C	Min	Maj	Def	Measure	Unit
		313	Catalyzer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		307	Manifold/Joint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		308	Fastener	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		312	Resonator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		310	Muffler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		309	Heat shield	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		306	Exhaust system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
		311	Exhaust pipe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

N/A	Loc	Code	Suspension	C	Min	Maj	Def	Measure	Unit
		77	Shock absorber						
		86	Anchorage						
		103	Bushing (pad)						
		87	Equalizing beam						
		88	Air spring						
		78	Torsion bar						
		79	Stabilizer bar						
		82	Torque rod						
		76	Link kit						
		80	Suspension arm						
		90	U-bolt						
		96	Travel bumper						
		105	Line						
		91	Equalizing beam saddle						
		85	Rubber pad						
		94	Fastener						
		81	Axle						
		102	Leaf clip						
		98	Macpherson strut						
		92	Shackle						
		83	Leaf spring						
		104	Composite leaf						
		93	Master leaf						
		106	Pneumatic fitting						
		75	Coil spring						
		97	Leveling valve						
		95	Leaf spring support						
		74	Suspension						
		84	Pneumatic Suspension						

N/A	Loc	Code	Brakes	C	Min	Maj	Def	Measure	Unit
		126	Camshaft	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		140	Warning buzzer/Visual device	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		158	Cable (parking brake)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		118	Line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		136	Brake controls	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		128	Compressor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		137	Belt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		157	Stroke of the push rod	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		121	Wheel cylinder/Piston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		124	Disc	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		149	Fastener	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		122	Caliper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		119	Filter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		133	Service brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		135	Parking brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		125	Brake lining	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		127	Brake lever	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		132	Brake fluid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		116	Master cylinder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		138	Pressure gauge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		130	Brake pedal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		139	Electric pump/Vacuum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		129	Compressor pulley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		143	Fitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		141	Brake chamber	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		148	Pressure regulator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		120	Reservoir	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		147	Drain tap	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		115	Segment/Rivet/Bolt (brake lining)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		117	Power brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		144	Valve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		145	Abs brake system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
		123	Drum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Note: All of the vehicle's components have been checked other than those related to photometrics and the sound level of the exhaust system.

Mechanic's signature	Mechanic's number	Date (Year-Month-Day)	Date of next preventive maintenance (Year-Month-Day)
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Preventive Maintenance Sheet – Buses
Preventive Maintenance Program

COURTESY TRANSLATION
Original document in French

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Plate number						Vehicle identification number (VIN)					
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N/A	Loc	Code	Steering system	C	Min	Maj	Def	Measure	Unit
		32	Steering shock absorber						
		37	Coupling (steering shaft)						
		45	Tie rod/Centre link						
		44	Drag link						
		40	Steering box						
		50	Idler arm						
		56	Steering stop						
		38	Steering column (anchorage)						
		55	Line/fitting						
		53	Pump belt						
		57	Rack and pinion						
		54	Auxiliary cylinder						
		33	Steering						
		34	Fastener						
		43	Tie rod end						
		39	Slip joint						
		47	Pitman arm						
		48	Steering arm						
		49	Knuckle arm						
		51	Adjusting sleeve						
		52	Steering knuckle/Spindle support						
		42	Pump (power steering)						
		46	Ball joint						
		41	Power steering						
		31	Boot						
		35	Steering wheel						
		36	Adjustable steering wheel						

N/A	Loc	Code	Body	C	Min	Maj	Def	Measure	Unit
		239	Fender						
		334	Headrest						
		250	Bumper supports						
		333	Bench seat/Seat						
		241	Cab/Passenger compartment						
		237	Hood						
		236	Body						
		324	Seat belt						
		247	Hinge						
		335	Air bag						
		243	Locking device (wheelchair)						
		248	Safety hook						
		371	Safety component						
		251	Mudguards						
		368	Seal						
		356	Entrance step						
		249	Step						
		240	Bumper						
		246	Floor (load space)						
		245	Floor (passenger compartment)						
		242	Elevator platform						
		366	Luggage rack						
		361	Exit door						
		235	Door/Cover						
		238	Door						
		244	Access ramp						
		358	Floor covering						
		359	Shock-absorbing material						
		365	Alarm signal						
		370	Signals (emergency exit)						
		362	Emergency exit						
		364	Protection system (door)						

N/A	Loc	Code	Tires and wheels	C	Min	Maj	Def	Measure	Unit
		273	Bolt/Stud/Nut						
		279	Lock ring (multi-piece wheel)						
		270	Hub cap						
		280	Wheel spacer						
		281	Rim						
		277	Fasteners						
		275	Tires						
		272	Wheel						
		276	Spoke wheel (wire)						
		274	Spare wheel						
		271	Wheel bearing						
		278	Valve						

N/A	Loc	Code	Chassis frame/Underbody	C	Min	Maj	Def	Measure	Unit
		200	Drive shaft						
		198	Body fastener						
		203	Fasteners						
		202	Slip joint (drive shaft)						
		208	Universal joint (drive shaft)						
		196	Side rail						
		193	Structural member						
		205	Centre bearing (drive shaft)						
		207	Shaft guard						
		206	Joist						
		199	Engine support						
		204	Transmission support						
		197	Cross member						

N/A	Loc	Code	Coupling device	C	Min	Maj	Def	Measure	Unit
		178	Hitch ball						
		186	Play compensating device						
		180	Pintle hook						
		170	Coupling device						
		171	Fastener						

N/A	Loc	Code	Fuel system	C	Min	Maj	Def	Measure	Unit
		293	Filler cap						
		291	Line						
		299	Accelerator pedal						
		290	Shutdown system (engine)						
		294	Fastener						
		296	Gauge						
		298	Fitting						
		292	Fuel tank						
		295	Fuel supply system						
		297	Sticker (CGN/LGP)						

Comments

Note: All of the vehicle's components have been checked other than those related to photometrics and the sound level of the exhaust system.

Mechanic's signature	Mechanic's number	Date (Year-Month-Day)	Date of next preventive maintenance (Year-Month-Day)
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A few rules concerning usage

1. In order to be recognized as part of the Preventive Maintenance Program (PMP), your preventive maintenance must abide by the following minimum schedule:
 - a) Every three months for heavy vehicles with a gross vehicle weight rating of 4,500 kg or more and buses (other than buses used for urban transit operated by a public transit authority).
If the annual kilometrage is less than 20,000 km, the preventive maintenance may be carried out every six months. This, however, does not apply to school buses, which must undergo preventive maintenance every three months regardless of kilometrage.
 - b) Every six months or 22,000 km, whichever comes first, for buses used for urban transit operated by a public transit authority.
2. The preventive maintenance sheet must meet PMP requirements with regard to the list of components indicated on this form.
3. It is recommended that a complete inspection of the vehicle be carried out before making any repairs in order to make sure nothing is overlooked during the inspection.
4. At each inspection, you must indicate the actual state of the vehicle on your preventive maintenance sheet, including any minor or major defects you have detected. This sheet is your inspection tool and you must use it for that purpose. The *Road Vehicle Mechanical Inspection Guide* is your reference document to determine whether a defect is minor or major.
5. If in doubt as to whether a component is non-compliant, please refer to the *Road Vehicle Mechanical Inspection Guide* or, if need be, contact the Service du soutien aux mandataires by email at crq-ssm@saaq.gouv.qc.ca.
6. Any repairs to the vehicle must be annotated and kept in the vehicle's maintenance record.
7. Any major defects must be repaired before the vehicle is put back into operation. Any minor defects must be repaired within 48 hours.

Subject to change; please refer to the *Regulation respecting safety standards for road vehicles*.

Proof of repairs

(Please use an additional form if more space is required.)

Note: We recommend that any monitoring of the vehicle's maintenance record be entered below until the next preventive maintenance, i.e. any repairs made in connection with the preventive inspection, daily inspections, circle checks as well as any other repairs, adjustments, lubrication, etc.

LICENCE PLATE NUMBER
OR
UNIT NUMBER